



To: All Prospective Bidders
From: Purchasing Department
Date: Tuesday, August 8, 2023
Subject: Inquiries and Responses
RFP#: 106 – 2023 – Call for Artist

Inquiries and Responses:

1. I wanted to know if the size of the wall is available. We are finalizing our proposal and it would be very helpful if we had it.

Click [here](#) to see useable wall dimensions.

2. I have a videographer interested in doing a short form (5-10 minute) documentary at some point of my painting process from concept to install. My question related to the bid would be, would it be appropriate to include the cost of making such a short documentary into my bid for MCC? And secondly - would a short documentary of this nature even be something the MCC would allow a selected artist to do?

As stated in the RFP, the cost of the proposed concept should include things like materials, supplies, travel, and installation. It is not intended to include any projects not directly associated with the hands-on design and construction of the proposed artwork. Additionally, artists should be mindful of total costs, as that criteria will be evaluated as part of the overall proposal.

3. With submissions being due on Aug. 31st and the Installation due by Dec. 22, What is the date we will know who the commission goes to? I'm looking to get a clear understanding of how much time will be available for the creation of the piece.

Projected Award Date will be in early/mid-October 2023.

4. If selected, when would financial compensation be available for the artist? Thinking along with the question above, as to when funds would be available for materials to begin fabrication.

Partial funds will be available after successful contract negotiations.

5. Are we only allowed to submit one proposal or art concept idea?

Artists are allowed to submit more than one concept.

Please divide each concept separately (i.e., Tab 2.1, Tab 2.2, etc.) and as outlined on page 8 “Tab 2) Approach to Scope”.

Also please provide the cost for each concept separately and label to correspond with Tab 2.

6. I’m gathering reference photos for a design, and I’m curious if it’s possible to get access to the green roof to snap a few photos?

We suggest that if you submit the concept, note that (if selected) access would be needed to complete the design.

7. What are the dimensions of Jared Small’s True Blues painting on the left hand side of the Davidson ballroom? I can’t seem to find the exact dimensions anywhere.

This piece is approximately 6 ft 5 inches (Height) x 8 ft 3 inches (width)

8. Thank you for the link to the 10-year anniversary video—inspiring! Near the end of the video, you mentioned how honored you were to be involved in the building of the current Music City Center. I’m curious if you could elaborate? I love the idea that the building process involved MCC staff members, and I’m curious how either you were involved personally or how the project involved the staff.

There are still a few team members that were involved in the building process as it relates to their current roles. For me personally, I was involved in the procurement of the construction contractor and now I oversee all the procurements of building.

9. Once all proposals are submitted by August 31, when will finalists or an awarded artist be announced?

Projected Award Date will be in early/mid-October 2023.

10. Can you verify items needed in the proposals (due Aug 31)?
- a. USB Drive with 10 images
 - b. One printed Image List in USB Drive Envelope
 - c. Proposal PDF on USB Drive
 - d. 5 PHYSICAL Copies of the Finished Proposal

Submittals will require the following:

- a. **One (1) USB Drive with 10 images per the instructions listed in Tab 3. The same USB drive with a copy of the physical proposal (see Bullet b below) in an envelope. *If needed, images and proposal can be on separate USB Drives (please label accordingly).***
- b. **Five (5) physical binders, folders, etc. with section dividers to include the following information:**
 - a. **Tab 1 – Transmittal Letter**
 - b. **Tab 2 – Approach to Scope (Art Concept(s))**
 - c. **Tab 3 – Qualification of Firm**
 - i. **Which will include the printed, single sided annotated image list that will correspond with the images provided on the USB Drive. See Tab 3 bullet point #2 for instruction)**
 - ii. **Bio and resumes will be included in this Tab.**
 - d. **Tab 4 – Cost Criteria**
 - i. **If providing multiple concepts will need to clearly label cost for each concept.**
 - e. **Tab 5 – Sustainability Policy**
 - f. **Tab 6 - Exhibit A**

11. How many different concepts can each artist present?

A maximum of 3 different concepts

12. The RFP states that the Artist/Contractor should provide photos of the work of art. Should I build this cost into my Budget or will MCC provide the photographer?

The artist is responsible for providing a photograph of the final art piece. A professional photographer is not required.

13. I see the image in Exhibit B but would like to know the dimensions.

Click [here](#) to see useable wall dimensions.

14. Due Date is listed as both Aug 31 and July 31. Which one is it?

July 31st is when the questions were due. August 31st at 3pm is when the art proposal is submitted.

15. I have several ideas going on in my head, Is it ok to submit more than one idea?

Yes. Please divided each concept separately (i.e., Tab 2.1, Tab 2.2, etc.) and as outlined on page 8 "Tab 2) Approach to Scope".

Also please provide the cost for each concept separately and label to correspond with Tab 2.