MINUTES OF THE FINANCE & AUDIT COMMITTEE MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

The Finance & Audit Committee Meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on April 26, 2022 at 10:00 a.m. in the Administrative Conference Room of the Administrative Offices at the Music City Center, Nashville, Tennessee.

FINANCE & AUDIT COMMITTEE MEMBERS PRESENT: Robert Davidson, Tracy Hardin, Barrett Hobbs, Vonda McDaniel, Betsy Wills, and Norah Buikstra

FINANCE & AUDIT COMMITTEE MEMBERS NOT PRESENT:

OTHERS PRESENT: Charles Starks, Heidi Runion, Brian Ivey, Heather Jensen, and Donna Gray

Committee Chair Robert Davidson opened the meeting at 10:07 a.m. for business and noted there was a quorum present.

ACTION: Appeal of Decisions from the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed if and to the extent applicable to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.

ACTION: Vonda McDaniel made a motion to approve the Finance & Audit Committee minutes of November 15, 2021. The motion was seconded by Betsy Wills and approved unanimously by the Committee.

The Committee discussed the Mission Statement of the Music City Center.

Chair Robert Davidson provided information on the June 30, 2021 & 2020 Financial Statements and Employees' Savings Trust December 31, 2020 and 2019 and there was discussion.

Charles Starks and Heidi Runion presented the proposed Music City Center Operating and Capital Budget for FY2023 (Attachment #1) and there was discussion on future

bookings and upcoming hotel openings, tax collections, labor issues, rental forecast for FY2023, turnover and the salary structure for personnel, Music City Center's parking garage, F&B Cost of Goods Sold, and previous Convention Center Authority MOU payments to Metro.

The Committee discussed Mayor John Cooper's request to the Convention Center Authority for funding of special events in the amount of \$10.256M for Police Overtime, Fire EMS Special Operations and Nashville Department of Transportation Operations in the downtown area.

The Committee discussed partnering with the Nashville Downtown Partnership regarding clean and safe within the Central Business Improvement District.

ACTION: Barrett Hobbs made a motion that the Finance & Audit Committee recommend to the Authority the approval of the 2023 Fiscal Year Operating and Capital Budget to fund the activities, operations, and capital needs of the Music City Center. The motion was seconded by Tracy Hardin and approved unanimously by the Committee.

ACTION: Vonda McDaniel made a motion to recommend the Convention Center Authority authorize Barrett Hobbs and Charles Starks to begin conversations with Tom Turner and the Nashville Downtown Partnership as soon as possible to discuss potential funding by the Convention Center Authority. Specifically, Barrett Hobbs and Charles Starks should request Tom Turner to prepare a presentation for the June 2nd Convention Center Authority Board meeting to provide information regarding the Nashville Downtown Partnership operations and budget and the specific proposed usage of the Convention Center Authority funds and the related accountability to the Convention Center Authority. The motion was seconded by Betsy Wills and approved unanimously by the Committee.

The Committee asked Charles Starks to provide an update during the June 2nd meeting on the competitive set of the Music City Center.

With no additional business and no objections, the Finance & Audit Committee of the CCA adjourned at 12:17 p.m.

Respectfully submitted,

Charles L. Starks President & CEO

Convention Center Authority

Approved:

Robert Davidson, Committee Chair CCA Finance & Audit Committee

Meeting Minutes of April 26, 2022



Appeal of Decisions

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Code of Laws, please take notice that decisions of the Convention Center Authority may be appealed if and to the extent applicable to the Chancery Court of Davidson County for review under a common law writ of certiorari. These appeals must be filed within sixty days after entry of a final decision by the Authority. Any person or other entity considering an appeal should consult with private legal counsel to ensure that any such appeals are timely and that all procedural requirements are met.

MUSIC CITY CENTER FY2022 BUDGET PRESENTATION

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The mission of the Music City Center is to create significant economic benefit for the citizens of the greater Nashville region by attracting local and national

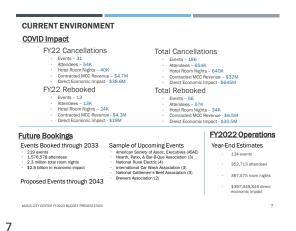
events while focusing on community inclusion, sustainability and exceptional customer service delivered by our talented team members. FY2023 Operating and Capital Budget

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"As travelers and meeting attendees are more likely to be vaccinated than the overall American adult population, three quarters (74%) of buyers and suppliers feel their employees are willing to travel for business in the current environment."

-GEL Mottle Public Makery Public Makery (148) **OUR INDUSTRY OUTLOOK** meetings group Planners Say Omicron Is a Brief Setback to a Strong Year for Meetings
Two-thirds of PULSE Survey respondents have cancelled or postponed
recent meetings, but most will hold their next event in in the coming months 2022 or later 86% "Hospitality industry moves into post-pandemic recovery mode...rebounding to a desired future state that is vastly improved from last year."

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OUR INDUSTRY OUTLOOK US Hospitality Industry Recovery Is Uneven Across Top Markets Beach Destinations Near 2019 Levels, but Restriction-Heavy Cities Trail Hotel Performance Recovery Uneven Across Top Markets StarGroup: Q Co

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2021 HOTEL OPENINGS 1,709 New Hotel Rooms UPCOMING HOTEL OPENINGS 3,155 Hotel Rooms

OUR INDUSTRY OUTLOOK - DAVIDSON COUNTY NEW HOTEL SUPPLY

Under Construction

OUR INDUSTRY OUTLOOK

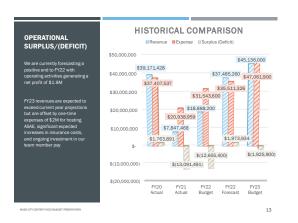
STR & TOURISM ECO NASHVILLE MSA FEBRUARY 2022

ANNUAL FORECAST UPDATED

OUR INDUSTRY OUTLOOK - NASHVILLE MSA NEW HOTEL SUPPLY oms Under Construction as Share of Inventory

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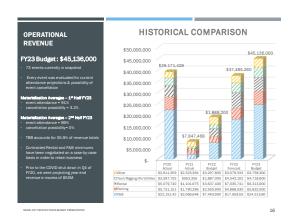
	2019	2020	2021	2022 - forecast	2023 - forecast	2024 - forecast
Occupancy	73.2%	41.0%	59.1%	64.4%	66.4%	70.5%
ADR	\$149.46	\$104.46	\$136.29	\$154.19	\$159.69	\$162.86
RevPAR	\$109.34	\$42.85	\$80.57	\$99.32	\$106.05	\$114.80
Demand	12,649,000	7,364,000	11,443,000	13,051,000	13,932,000	15,115,000
Room Revenue	\$1,891,000,000	\$769,000,000	\$1,560,000,000	\$2,012,000,000	\$2,225,000,000	\$2,462,000,000
Supply	17,292,000	17,954,000	19,356,000	20,261,000	20,979,000	21,443,000



FY23 TOTAL REVENUE & EXPENSE ESTIMATES Anticipated surplus \$23,606,000 Operating Revenues Hotel Taxes Rental Car \$45,136,000 \$66,345,500 \$2,508,900 Airport Departure Campus Tax \$2,300,300 \$16,265,300 TDZ \$25,000,000 TOTAL REVENUE \$157,556,000 Operating Expenses \$47,061,900 Metro Payment MCC Bond Payment \$10,256,000 \$40,636,600 Metro PILOT Payment \$14,280,200 Downtown Partnership * \$3,000,000 Omni Payments \$12,000,000 Bond Administrative Cost \$213,400 Capital Projects \$6,501,900 TOTAL EXPENSES \$133,950,000

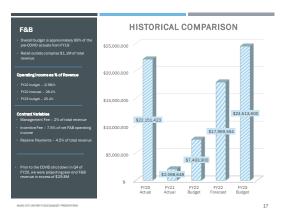
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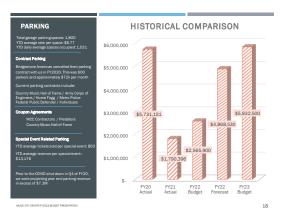
REVENUE	
NESC OTY CONTRA P12023 BLOCAT FRESENVITION	15

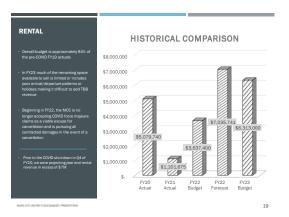


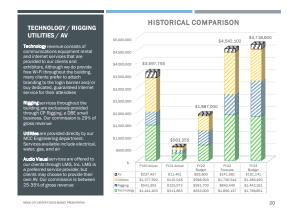
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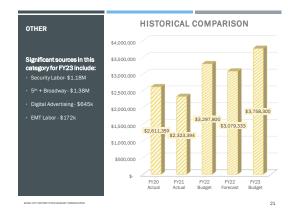




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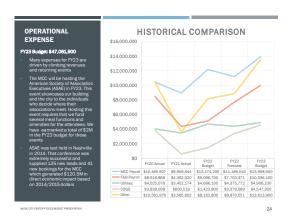
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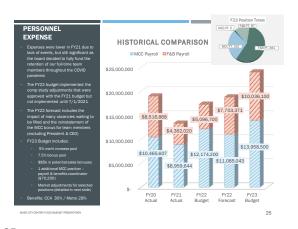




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PERSONNEL EXPENSE - MARKET ADJUSTMENTS - \$176,900

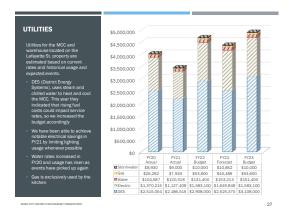
With unprecedented levels of instability in the labor market and wage growth at record pace, Cushion Employer Services has recommended that we ensure starting, lower tier and below market pay is competitive enough to attract and retain talent needed to meet business objectives. In evaluating current staffing needs, openings and areas where applications are low, we are proposing to increase the following positions:

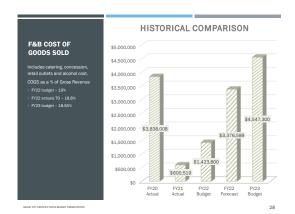
Position Name	# of Positions	Current Rate	Proposed Rate	Proposed Change	Budget Impact
Ambassador	16	\$15.00	\$17.00	\$2.00	\$68,700
Network Tech II	2	\$25.00	\$28.00	\$3.00	\$15,800
Warehouse Worker	2	\$15.00	\$17.00	\$2.00	\$7,000
Cook I	13	\$17.75	\$18.75	\$1.00	\$25,500
Retail Cashier	7	\$17.75	\$18.75	\$1.00	\$16,300
Sous Chef III	21	\$20.25	\$21.25	\$1.00	\$43,600

Cushion's evaluation for the upcoming year was extremely limited and focused on key problem positions. The FY23 budget includes \$30k for Cushion to complete a comprehensive compensation and benefits analysis of all positions including F&B.

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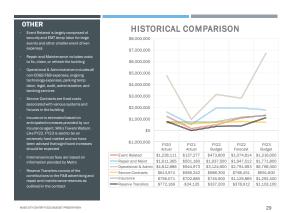
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PREVIOUS CCA MOU PAYMENTS



4-year total - \$103,540,000

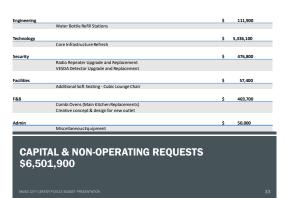
Agreement	Execution	Date of Transfer	Amount of Transfer	Reason for Funding
Initial MOU	May-18	Sep-18	\$7,500,000	FY17 & 18 Metro Operating Budget
Initial MOU	May-18	Aug-19	\$2,500,000	FY19 Metro Operating Budget
PILOT Agreement	Nov-19	Nov-19	\$12,600,000	FY20 Metro Operating Budget
Amended MOU	March-19	Aug-20	\$10,000,000	FY20 Metro Operating Budget
Second MOU	May-20	May-20	\$5,000,000	FY20 Metro Operating Budget
Second MOU	May-20	Jul-20	\$35,000,000	FY21 Metro Operating Budget, downtown sidewalks and lighting
PILOT Agreement	Nov-19	Feb-21	\$16,600,000	FY21 Metro Operating Budget
PILOT Agreement	Nov-19	Feb-22	\$14,300,000	FY22 Metro Operating Budget

MAYOR'S OFFICE NEW FUNDING REQUEST

CCA Music City Center Budget Meeting - FY2022-2023 Mayor Cooper's Office has requested that MCC consider the following funding: METRO-SPECIAL PURPOSE FUND Special Events Budget Commitment Police OT funding for Entertainment District Initiative and Special Events
Fire EMS Special Operations - UTV operations for Entertainment \$8,638,000 District Initiative and Special Events \$ 1,368,000 NDOT Special Operations - traffic control, barriers, litter, street \$ 250,000 sweeping \$ 10,256,000

MUSIC CITY CENTER PY2023 BUDGET PRESENTATION

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ENGINEERING - \$111.900 WATER BOTTLE REFILL STATIONS

Water bottle refill stations to be installed throughout the building.

Purchasing water bottle refill stations will increase Purchasing water bottle refill stations will increase our sustainability operation. These units will give our customers and attendees a refrigerated filtered water option, which we currently only offer with disposable one time use bottles contributing to waste.





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TECHNOLOGY - \$5,336,100 CORE INFRASTRUCTURE REFRESH

Our exiting hardware infrastructure is 10+ years old. Networking gear is out of warranty and no longer supported by the manufacturer. Spare or replacement parts are becoming difficult to procure. In some cases, we cannot find replacements.

Refresh will expand backbone capabilities from 20Gb to 40Gb, future proofing MCC internet, video (CCTV) and audio capabilities. MCC audio network will be consolidated and connected to uniform switching hardware. Server upgrade includes consolidating and migrating our existing physical & virtual server environment to a more robust platform. This will increase efficiency productivity and business continuity.

Proposed replacement will expand our Storage Area Network (SAN) from 30TB to 60TB allowing for adequate server and application growth, without procuring additional hardware.

This refresh also gives us the necessary capabilities to expand our server environment into the cloud, giving us further redundancy and more robust disaster recovery option.

Opting out of this refresh could lead to unexpected network outages and cause parts of the building to not function while equipment is sourced and replaced. Manufacture will not war items deemed end of life and finding an aftermarket replacement could be a challenge.



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SECURITY - \$476,800

RADIO REPEATER REPLACEMENT

RADIO REPEATER REPLACEMENT

Currently, we have 3 Motrosio MTR 3000 Radio
Repeaters located in the facility that service our
tradio needs. We have had one repeater go out
this year and all the current repeaters are at the
end of their life expectancy. Mobile

Communications America (our current supplier)
has proposed upgrading the system to (4) SER

8000 Repeaters. This will give us full coverage,
throughout the facility and replace existing
technology with new upgraded coverage.



VESDA FIRE DETECTOR REPLACEMENT

The current VESDA System is independent from the fire control panel. Replacement of the VESDA detectors will bring new technology to the system that will make them immune to false alarms from dirt, dust, temperature and raise alarms from our, dust, temperature and humidity. It will also allow us to connect to the fire alarm system for remote monitoring and reset without having to physically go to the units. Existing technology is antiquated and no longer utilized for this application.





FACILITIES - \$79,400

CUBIC LOUNGE CHAIR

The additional seating will be an added luxury for customers who do not wish to share seating with other attendees as a precaution for health and safety



F&B - \$489,700

REPLACE EXISTING COMBI OVENS

REPLACE EXIST

Replace all four existing 10-year-old Combi Ovens in the Main Kitchen. These particular pieces of equipment are the workhorse of the kitchen. We have had problems with numerous and repeated repairs of the existing ovens.



CREATIVE CONCEPT & DESIGN FOR NEW F&B OUTLET - \$250K

We would like to explore options to redesign the space currently occupied by Dunkin Donuts and Al Taglio to better suit our clients and increase foot traffic.





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