

**REQUEST FOR PROPOSAL
CARPET, TILE, AND FABRIC CLEANING SERVICES
FOR MUSIC CITY CENTER
201 5TH AVENUE SOUTH, NASHVILLE, TENNESSEE 37203**

RFP # 101-2016

**Issued By:
The Convention Center Authority
of the Metropolitan Government of Nashville and Davidson County**

Pursuant to § 4.12.040 M.C.L., this solicitation document serves as the written determination of the Purchasing Agent, that the use of competitive sealed bidding is neither practicable nor advantageous to the Metropolitan Government.

Therefore, this solicitation will facilitate the entering into of contract(s) by the competitive sealed proposals process.

**Issuance Date: January 25, 2016
Carpet, Tile, and Fabric Cleaning Services for the Music City Center**



**Proposal Submission Date:
Wednesday, February 12, 2016 (3:00 PM Nashville local time)**

**Procurement Staff Contact:
Jasmine Quattlebaum
Director of Purchasing
Convention Center Authority**

**REQUEST FOR PROPOSAL
CARPET, TILE, AND FABRIC CLEANING SERVICES**

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NOTICE TO PROPOSERS

This Request for Proposal (RFP) has been posted to the Metropolitan Government of Nashville & Davidson County website for your convenience. Addenda and attachments, if issued are also posted. It is the Proposer’s responsibility to ensure that the entire RFP package, in its latest version, is reviewed prior to submittal of a proposal.

Solicitation amendments are posted on the Metropolitan Government of Nashville & Davidson County (hereinafter “METRO”) Procurement web site at (<http://www.nashvillemusiccitycenter.com/business-opportunities>) and attached to the individual solicitation listing as either a Microsoft Office product or PDF file.

Any alterations to the document(s) made by the Proposer, other than completing worksheets/forms, may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Convention Center Authority.

I. INTRODUCTION AND OVERVIEW

A. Convention Center Authority.

Established in 2009, the Convention Center Authority of Metropolitan Government of Nashville & Davidson County (hereinafter “the Authority”) is a public, nonprofit corporation and a public instrumentality of the City and is authorized under Title 7, Chapter 89, Part 1, Tennessee Code Annotated, as amended, to plan, promote, finance, construct, acquire, renovate, equip and enlarge convention center facilities along with associated hotel accommodations in order to promote and further develop tourism, convention and employment opportunities in the State of Tennessee and thereby provide a means to attract conventions, public assemblies, conferences, trade exhibitions or other business, social, cultural, scientific and public interest events to the State, enhance the State’s image as a convention destination, and encourage and foster economic development and prosperity and employment within the State. The Authority consists of nine members appointed by the Mayor of Nashville and include a chair, vice-chair, and secretary, who are elected annually. Nashville’s vice-mayor sits on the Authority as an ex-officio member.

The Music City Center, located at 201 5th Avenue South, Nashville, Tennessee, 37203, which includes approximately 353,000 square feet of exhibition space, approximately 75,000 square feet of ballroom space (consisting of a 57,500 square foot grand ballroom and an 17,900 square foot Davidson ballroom), 60 meeting rooms with approximately 102,000 square feet in total, over 145,000 square feet of pre-function space, two outdoor terrace areas (one on 5th Avenue with 19,000 square feet of space and the other at the corner of 8th Avenue and Demonbreun with over 16,500 square feet of space), 32 loading docks, and approximately 2,200 square feet of retail space.

B. Purpose and Opportunity.

The Authority is administering this RFP for qualified firms to submit proposals for professional carpet, tile, and fabric cleaning services for the Music City Center.

It is the Authority’s objective to select the best-qualified firm who, in its opinion, will continuously provide top quality service, product quality, and generally create goodwill within this high-quality facility.

Any contract resulting from this RFP will be for a three (3) year term with a one-time option to extend for two (2) additional one year term at the sole discretion of the CCA.

C. Contractor Responsibilities.

Contractor will be required to enter into an agreement that will be subject to the approval of the Authority or its designee in all respects. It is anticipated that the Agreement will include the following:

- Contractor must be able to clean designated carpeted areas using the absorbent powder compound dry cleaning process.

- Contractor must be able to clean Tai Ping/Axminster carpets with a 80/20 wool blend or 100% wool
- Contractor must vacuum all visible dry cleaning compound
- Contractor will have to use products that will be suitable for use on wool blend carpets.
- Contractor must be able to clean floor tile and grout located in restroom and lobbies.
- Contractor must also provide cleaning services for fabric wall panels located in meeting rooms.
- Contractor must be able to complete cleaning of designated areas annually and typically in the month of December based on business levels. May require some work outside this timeframe. MCC will provide a minimum of 30 day notice for major work.
- Contract must clean areas during overnight hours. However, normal business hours may be available as well.
- Contractor will be responsible for receipt of all products, unloading, inside delivery and protection of same, coordinating delivery time with MCC at no additional cost to the Authority
- Contractor will utilize staff/crew that have been trained or certified on how to properly and safely clean all surfaces listed in RFP.
- Contractor shall provide all items, articles, operations mentioned or herein specified, related labor services, tools, equipment, transportation and incidentals necessary and required for satisfactory, acceptable completion of the contracted work.
- Should a problem with material or worked performed by the contractor occur during the course of this contract, and should it be shown that the case of this problem is faulty work, Contractor shall repair such problem(s) at Contractors own expense.
- Contractor shall be responsible for any injury, damage or loss to all public and private property caused directly, in whole or in part, by their employees or agents or anyone directly or indirectly employed by them or anyone for whole acts any one of them may be responsible.
- Spot cleaning will require a 48 hours response time.
- Director of Facilities must approve in advance all proposed cleaning dates, locations, and times.

D. Cleaning Specifications.

Please see Exhibit D for all specifications of carpet, tile, and fabric cleaning services.

II. DIVERSITY BUSINESS PARTICIPATION

It is the policy of the Authority to assist minority, women, small, and service-disabled veteran-owned business enterprises in learning how to do business with the Authority. Furthermore, proposers are encouraged to maximize the usage of minority, women, small, and service-disabled veteran-owned businesses with respect to this scope.

Information requested in a Diversity Plan may include the proposer to explain its plan to include minority, woman, small businesses and service disabled veteran owned businesses as it pertains to this scope. A good diversity plan should include, at a minimum, the following components:

- Statement of commitment.
- Strategic approaches and methodologies taken to ensure maximum participation by minority, woman, small businesses and service disabled veteran owned businesses suppliers.
- Methods to ensure prompt payment of minority, woman, small businesses and service disabled veteran owned businesses.
- Utilization monitoring and reporting tactics-includes specific techniques used to monitor participation on an ongoing basis and report to the Convention Center Authority.
- Identification of the minority, woman, small businesses, and service disabled veteran owned businesses who will serve as subcontractors along with the nature and estimated value of the work they will perform and the percentage of the operating budget that it represents.
- Identification of the balance of the planned (non-DBE) subcontractors and the portion of total proposed cost they will perform.

A. Source Lists.

The Authority compiles, maintains and makes available source lists of Small, Minority-Owned, Woman-Owned and Service-Disabled Veteran-Owned Business Enterprises for the purpose of encouraging procurement from small businesses. Proposers who desire assistance in locating such businesses and suppliers are encouraged to contact the Authority at mccpurchasing@nashville.gov.

B. Solicitation Mailing Lists.

To the extent deemed appropriate by the Authority, it shall include Small, Minority-Owned, Woman-Owned and Service-Disabled Veteran-Owned Business Enterprises on solicitation mailing lists.

C. Documentation Requirements.

Proposer must submit a Diversity Plan to make a commitment to use vendors and subcontractors that claim DBE business status. Changes to the proposed DBE businesses must be submitted in writing and approved in advance by the Authority or designee. Proposers must confirm that any DBE businesses to be included in its proposal meet the standards set forth by the Authority. Proposers shall likewise notify its proposed DBE businesses that the Authority requires that the subcontractor be [i] registered to do business with the City and [ii] approved as a small business through the submission to Metropolitan Government of Nashville and Davidson County Business Assistance Office or received MWBE certification through an Authority approved certified agency.

Documentation to confirm DBE status must be included with proposal submission. DBE status must be approved prior to proposal submission.

D. Misrepresentation.

If during the course of the Agreement, the vendor fails to maintain the level of small business participation committed to in its proposal, or if any material representation made in its proposal concerning the small business status of any team member, subcontractor or contractor’s involvement in the ownership, operation or management of any subcontractor claiming status as a small business is shown to be false, the Authority may, at its sole option and in addition to any other remedies available under the contract, at law or in equity, terminate the Agreement. Further, in the event that the Authority terminates the Agreement, the vendor shall pay the Authority’s full re-procurement costs, including, without limitation, any costs associated with re-procurement delays. The Authority will institute debarment proceedings against any proposer that misrepresents in a proposal any material fact concerning the small business status of itself or any subcontractor or proposer’s involvement in the ownership, operation or management of any subcontractor claiming status as a small business. In addition, the Authority may, at its sole discretion, assess a charge representing the cost of all audit and legal time and expense incurred by the Authority as a result of the contractor’s failure to maintain the level of small business participation committed to in the contractor’s proposal.

III. SUBMISSION INSTRUCTIONS

A. Timetable.

The following timetable should be used as a working guide for planning purposes. The Authority reserves the right to adjust this timetable in its sole discretion and without notice during the course of this RFP process.

Request for Proposals Released	January 22, 2016
Pre-Proposal Meeting	January 28, 2016 9:30 am;

	RM 101-A
RFP Questions and Inquiries	February 3, 2016
Responses to Inquiries	February 5, 2016
RFP Response Due	February 12, 2016

B. Inquiries.

Direct all questions related to this RFP via email to mccpurchasing@nashville.gov with *Carpet, Tile, and Fabric Cleaning Services RFP* in the subject line. The deadline for receiving questions and inquiries is indicated in Section III (A). All questions and inquiries will be reviewed and, and responses will be posted at (<http://www.nashvillemusiccitycenter.com/business-opportunities>) by the date indicated in Section III (A).

C. Pre-proposal Meeting.

A non-mandatory Pre-Proposal Meeting will be held as indicated in Section III (A). It will occur at the Music City Center, located at 201 5th Avenue South, Nashville, TN.

Oral questions will receive oral responses, neither of which will be official or become part of the RFP. Vendors must clearly understand that the only written responses to written questions will be considered official and will appear in the form of an amendment. All prospective proposers are encouraged to attend. This will be the only pre-proposal meeting scheduled for this solicitation.

D. Submissions.

All submittals must be received no later than indicated in Section III (A). No submission will be accepted after deadline. Incomplete or ineligible submissions will not be reviewed. Every effort will be made to ensure the safe handling of submitted materials; however, the Authority will not be responsible for any loss or damage. Submission should be sent by UPS or FedEx to:

Jasmine Quattlebaum
 Director of Purchasing/DBE
 Music City Center
 700 Koreans Veterans Blvd
 Nashville, Tennessee 37203

Hand Delivery Submissions should be delivered to:

Jasmine Quattlebaum
 Director of Purchasing/DBE
 Music City Center Administrative Offices
 600 Koreans Veterans Blvd
 Nashville, Tennessee 37203

E. Compliance with RFP.

Submissions must be in strict compliance with this RFP. Failure to comply with all provisions of the RFP may result in disqualification. The Authority reserves the right to reject any proposals and/or waive any formalities in the solicitation process. Furthermore, each proposer should carefully examine this RFP and all attachments and exhibits. Each proposer shall judge for itself all conditions and circumstances having relationship to the proposal. Each proposer will be responsible for taking such actions as they deem necessary or prudent prior to submitting a proposal. Failure on the part of any proposer to take such actions shall not constitute grounds for declaration of not understanding the conditions with respect to making its proposal. Each proposer is responsible for reading and understanding this RFP, including, but not limited to, these instructions for submitting a proposal. Proposer's failure or neglect to review any provided provisions of an agreement and the provisions of this RFP will not relieve such proposer of any contractual obligations contained in an agreement or required under the RFP. Proposer shall have no claim for relief based upon a lack of knowledge of the content or legal effect of any such provision.

F. Response Format and Requirements.

Please submit one (1) original, four (4) copies, and one (1) electronic copy of the complete proposal response including any attachments, on a WINDOWS PC compatible CD or flash drive (verify all files are on disc/flash drive prior to submitting proposal) of the following materials to the address set forth in Section III (C) (all text must be printed on single-sided pages):

Tab 1- Transmittal Letter

A brief letter of interest in highlighting particular qualifications and committing to enter into good faith negotiations and execute a mutually agree upon agreement/Purchase Order if selected.

Tab 2 – Experience and References

Total points available for this criterion are 35 points

- Contractor must be competent to provide the service as described in its proposal as evidenced by other similar size, and scope. Vendor must have experience with Axminster Carpet in a commercial setting.

- Provide at least three references

- List any and all subcontractors that will perform work for this contract and the work they will perform.

Tab 3 – Total Price

Total points available for this criterion are 35 points

Provide completed Total Price Schedule based on the specifications attached in Exhibit B.

Fabric wall panel cleaning is optional. Please use Exhibit C.

Tab 4 – Diversity Business Plan

Total points available for this criterion are 10 points.

Please provide your plan to commit in using minority, woman, small business and service disable veteran owned businesses. (Please see Section II for full details on Diversity Plan)

Tab 5 – Availability

Total points available for this criterion are 20 points

Contractor must state in their proposal that they will be available and can perform carpet cleaning as described on the dates referenced annually.

Tab 6 – Exhibits

Proposers must complete and submit Exhibits A-C attached hereto.

IV. SELECTION PROCESS

A. Selection Process.

The Authority is using the Competitive Sealed Proposals method of source selection, as authorized by Section 3.3 of its Procurement Policy. The Authority may, as it deems necessary, conduct discussions with Responsive and Responsible Proposer(s) determined to be reasonably susceptible of being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements. Award(s), if made, will be made to the Responsive and Responsible Proposer(s) whose proposal and qualifications are most advantageous to the Authority. Responses to this RFP will be evaluated by an evaluation committee appointed by the City’s Purchasing Agent, in consultation with the Authority, (the “Evaluation Committee”). The Evaluation Committee shall be comprised of subject matter experts for the specific procurement. The Evaluation Committee may be City or Authority employees, consultants, employees of other governmental agencies or citizens with no business conflicts with the potential contractors. The Evaluation Committee shall then score all proposals based upon the evaluation factors detailed herein. Evaluation will be based on consensus scoring of the Evaluation Committee based on committee deliberations of the proposals. Scores will not be an averaging of individual committee members’ scores. Upon completion of the

consensus scoring, the committee may recommend short-listing the proposals that are potentially acceptable and unacceptable. The detailed evaluation that follows the initial examination may result in more than one finalist. At this point, the Authority may request presentations by Proposers, carry out contract negotiations for the purpose of ultimately obtaining offers that are in the best interests of the City, and conduct detailed reference checks on the short listed Proposers. The Authority reserves the right to contact any and all references to obtain, without limitation, information regarding the Proposer's performance on previous projects. A uniform sample of references will be checked for each short-listed Proposer. Should a successful contract negotiation not be reached in a timely manner, the Authority reserves the right to select another proposer as Contractor.

B. Evaluation of Proposals.

The Music City Center staff will first examine proposals to eliminate those which are clearly non-responsive to the stated requirements. The Evaluation Committee will evaluate all responsive and responsible proposals and qualifications based upon the selection criteria set forth herein. Other agencies and consultants of the City also may examine the proposals and qualifications. The evaluation committee will make recommendation(s) to the Authority's staff to consider. The Authority reserves the right to withdraw this RFP at any time, for any reason, and to issue such clarifications, modifications, and/or amendments, as deemed appropriate. Receipt of a proposal by the Authority of a submission of a proposal offers no rights upon the Proposer/proposer nor obligates the Authority in any manner. The Authority reserves the right to waive minor irregularities in proposals, provided that such action is in the best interest of the Authority.

V. RULES AND GUIDELINES

A. Conflict of Interest.

Proposers and development teams with conflicts of interest as outlined in the City's and the Authority's conflict of interest policies or otherwise are ineligible.

B. Requests for Clarification of Submission.

The Authority may check references to assist in the evaluation of any submission.

C. Submissions and Presentation Costs.

The Authority will not be liable in any way for any costs incurred by any developer or development team in the preparation of its proposal in response to this RFP, nor for the presentation of its submission and/or participation in any discussions.

D. Validity of Submissions.

All proposals shall be valid for a period of one (1) year from the due date of the RFP.

E. Rejection of Submissions.

The Authority reserves the right to accept or reject in whole or in part any or all proposals submitted.

F. Minor Irregularities.

The Authority reserves the right to waive minor irregularities in offers, provided that such action is in the best interest of the Authority. Any such waiver shall not modify any remaining solicitation requirements or excuse the Offeror from full compliance with the solicitation specifications and other contract requirements if the Offeror is awarded a contract.

G. Americans with Disabilities Act.

The vendor shall assure to the Authority that all services (including but not limited to the design services, as well as any construction, repair, or other infrastructure improvements) made through the Agreement, if an award is made, shall be completed in full compliance with the Americans with Disabilities Act ("ADA") and Architectural and Transportation Barriers Compliance Board, Federal Register 36 CFR Parts 1190 and 1191, Accessibility Guidelines for Buildings and Facilities; Architectural Barriers Act (ABA) Accessibility Guidelines; proposed rule published in the Federal Register on July 23, 2004, as has been adopted by the City. Questions, concerns, complaints, requests for accommodation, or requests for additional information regarding the Americans with Disabilities Act may be forwarded to ADA Compliance Coordinator, Elisa Putman.

Individuals who need auxiliary aids for effective communication in the programs, services or activities of the Authority are invited to make their needs and preferences known to the ADA Compliance Coordinator. This notice can be made available in alternative formats through the office of the ADA Compliance Coordinator, Elisa Putman, Monday through Friday, 8:00 a.m. until 4:30 p.m.

H. Non-Discrimination.

It is the policy of the Authority not to discriminate on the basis of age, race, sex, color, national origin or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this RFP the proposer certifies and warrants it will comply with this policy. Notwithstanding any other provision of this RFP, no person shall be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in the Authority's contracted programs or activities, on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee State Constitutional or statutory law; nor shall they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with the Authority or in the employment practices of the Authority's contractors. Accordingly, all contractors entering into contracts with the Authority shall, upon request, be required to show proof of such nondiscrimination and to post in conspicuous places that are available to all employees and applicants, notices of nondiscrimination. Further, the Authority prohibits discrimination. It is the policy of the Authority that they shall not discriminate in their employment practices by failing or refusing to hire or promote,

or to discharge any individuals, because of the individual's race, religion, creed, gender identity, national origin, color, age, and/or disability.

Inquiries concerning non-discrimination policies should be forwarded to: Jasmine Quattlebaum, Director of Purchasing/DBE, Convention Center Authority, 201 Fifth Avenue South, Nashville TN 37203, (615) 401-1445.

I. Public Disclosure.

All submissions are considered public and subject to review upon request only after a successful Intent to Award Letter has been signed. Prior to a successful Intent to Award Letter, all submissions will be kept private in order to preserve a competitive and fair selection process.

J. Compliance with the Authority's Procurement Policy and Affidavit.

Proposers shall assure to the Authority that it is and will be at all times in compliance with the Authority's Procurement Policy. Further, and as a part of the contract negotiation, the successful developer and/or development team shall submit a signed affidavit regarding compliance with laws, taxes and licensure, contingent fees and nondiscrimination. See Exhibit A.

K. Assistance to Minority, Women, Small, and Service-Disabled Veteran-Owned Business Enterprises.

It is the policy of the Authority to assist minority, women, small, and service-disabled veteran-owned business enterprises in learning how to do business with the Authority. Furthermore, proposers are encouraged to maximize the usage of minority, women, small, and service-disabled veteran-owned businesses with respect to this RFP. See Section II.

Proposers are required to submit a monthly diversity report by the 15th of the following month.

L. Compliance with the Authority's Procurement Nondiscrimination Program.

It is the policy of the Authority to promote full and equal business opportunities for all persons doing business with the Authority by increasing the purchase of goods and services from minority and women-owned businesses within the Nashville Metropolitan Statistical Area ("MSA"). Proposers shall assure to the Authority that it is and will be at all times in compliance with the Authority's Procurement Nondiscrimination Policy.

M. Sustainability Requirements.

Vendor must comply and participate in all MCC sustainability programs.

N. IT Security Requirements

Any contractor accessing the MCC network must comply with Metropolitan Government of Nashville & Davidson County ITS information Security procedures.

O. Logos.

Only the MCC approved logos will be utilized throughout the facility including, but not limited to uniforms, advertisements, business cards, brochures, proposals, etc. Other than legal requirements the name of the contractor will not be utilized.

P. Insurance Requirements.

Any potential vendor receiving an award shall be required to provide proof of insurance, in the form of a Certificate of Insurance. The awarded supplier must provide the Authority with original Certificates of Insurance within fifteen days of notification of award.

General Liability and automobile liability policies must be endorsed to include Convention Center Authority of the Metropolitan Government of Nashville & Davidson County as an additional insured with respect to liability arising out of work or operations performed by on behalf of supplier. The following insurance(s) shall be required:

- General Liability Insurance in the amount of (\$1,000,000.00) dollars (if the supplier will be making on-site delivery).
- Automobile Liability Insurance in the amount one million (\$1,000,000.00) dollars (if supplier will be making on-site deliveries)
- Workers' Compensation Insurance with statutory limits required by the State of Tennessee or other applicable laws and Employer's Liability Insurance with limits of no less than one hundred thousand (\$100,000.00) dollars, as required by the laws of Tennessee. (Workers' Compensation Insurance is, at the time of this RFP, not required for companies with fewer than five (5) employees.)

Q. Right to Protest.

Proposer is entitled to protest to the Director of Purchasing, as authorized by Section 7.1 of the Convention Center Authority Procurement Policy. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

R. Invoice Payments and Submissions.

The MCC will make reasonable efforts to make payments within thirty (30) days of receipt of invoice but in any event shall make payment within sixty (60) days. Additionally, the MCC will make reasonable efforts to make payments to small businesses within fifteen (15) days of receipt of invoice but in any event shall make payments with sixty (60) days.

Proposer shall submit an invoice for services rendered by the 5th of the following month to the Music City Center Finance department. The billing statement shall itemize the services performed and show a grand total.

S. Contractor Registration

If the successful proposer is not registered with the Metropolitan Government as a potential supplier, the bidder will be required to register in iSupplier (www.nashville.gov) to be awarded the bid. If the awarded proposer does not complete the registration within forty-eight (48) hours of its being notified of the proposer, CCA may determine that the bidder shall be deemed non-responsible and not be considered for award.

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**EXHIBIT A
AFFIDAVIT**

State of _____ **County of** _____

As used herein, "Proposer" will include artists, bidders and proposers.

Compliance with Laws: After first being duly sworn according to law, the undersigned (Affiant) states that he/she is presently in compliance with, and will continue to maintain compliance with, all applicable laws. Thus, Affiant states that Proposer has all applicable licenses, including business licenses, copies of which are attached hereto. Finally, Affiant states that Proposer is current on its payment of all applicable gross receipt taxes and personal property taxes.

Contingent Fees: In accordance with the Authority's Procurement Policy and the Metropolitan Government's Procurement Code, it is a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a contract with the Authority upon an agreement or understanding for a contingent commission, percentage, or brokerage fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. After first being duly sworn according to law, the undersigned (Affiant) states that the Proposer has not retained anyone in violation of the foregoing.

Nondiscrimination: Affiant affirms that by its employment policy, standards and practices it does not subscribe to any personnel policy which permits or allows for the promotion, demotion, employment, dismissal or laying off of any individual due to race, religion, creed, gender, national origin, color, age, and/or disability and that it is not in violation of and will not violate any applicable laws concerning the employment of individuals with handicaps and/or disabilities. It is the policy of the Metropolitan Government not to discriminate on the basis of age, race, sex, color, religion, national origin or handicap and/or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. Contractor certifies and warrants it will comply with this policy.

And Further Affiant Sayeth Not:

By: _____

Title: _____

Address: _____

Sworn to and subscribed before me on this ____ day of _____, 201__.

Notary Public

My commission expires: _____



EXHIBIT B
PER LOCATION/AREA FEE SHEET FOR PROFESSIONAL CARPET CLEANING SERVICES

Please provide itemized pricing for each location/area listed below:

Low Dampness Deep Clean	Area in approx. Sq. Ft.	Per Sq. Ft. Rate	Total Charge	Time Required to Complete
Pre-function Demonbreun St	14,000			
Pre-function Fifth Ave	14,775			
Concourse	22,050			
Pre-function Fifth Ave	14,625			
Rug between Escalators	650			
Pre-function Demonbreun St	8,155			
Pre-function Fifth Ave	15,400			
Pre-function Sixth Ave	11,050			
Pre-function 1M	12,200			
Pre-function Fifth Ave	18,865			
Demonbreun Steps	40			
Demonbreun Landings	1,550			
Davidson Steps	52			
Grand Staircase Steps	242			
Grand Ballroom	57,500			
Davidson Ballroom	17,900			
Meeting Rooms (approx. 60 total room)	1,750			
Boardrooms	2,600			
Office Spaces	6,000			
Show Manager Offices/Corridor	7,500			



**EXHIBIT B.1
SQUARE FOOTAGE FEE FOR PROFESSIONAL CARPET CLEANING SERVICES**

Please provide pricing based on the request to clean multiple areas that total a square footage range for carpet cleaning:

Sq. Ft Range	Total Charge per Sq. Ft.	Time Required to Complete
0 – 10,000	\$	
10,001 – 25,000	\$	
25,001 – 100,000	\$	
Over 100,000	\$	

**EXHIBIT B.2
TOTAL BUILDING FEE FOR CARPET CLEANING SERVICES**

Please provide pricing to clean the carpet for the total building based on **approximately 400,000 square feet**:

Total Building: \$ _____

**EXHIBIT B.3
SQUARE FOOTAGE FEE FOR PROFESSIONAL TILE CLEANING SERVICES**

Please provide pricing based on the request to clean multiple area that total a square footage range for tile cleaning:

Sq. Ft Range	Total Charge Per Sq. Ft.	Time Required to Complete
0 – 5,000	\$	
5,001 – 10,000	\$	
Over 10,000	\$	



**EXHIBIT C
OPTIONAL PRICING FOR NOVA FABRIC WALL PANELS**

Please provide pricing per panel range: Panel Size

Per Panel Charge	Total Charge Per Sq. Ft.	Time Required to Complete
20 – 40	\$	
40 - 100	\$	
Over 100	\$	

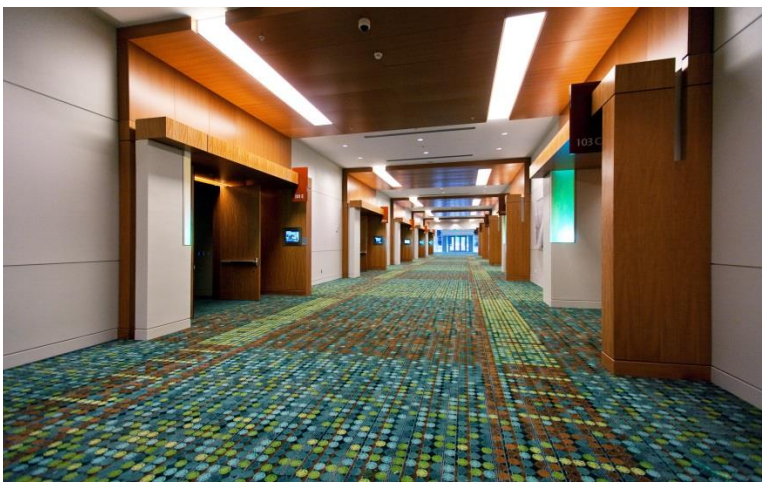
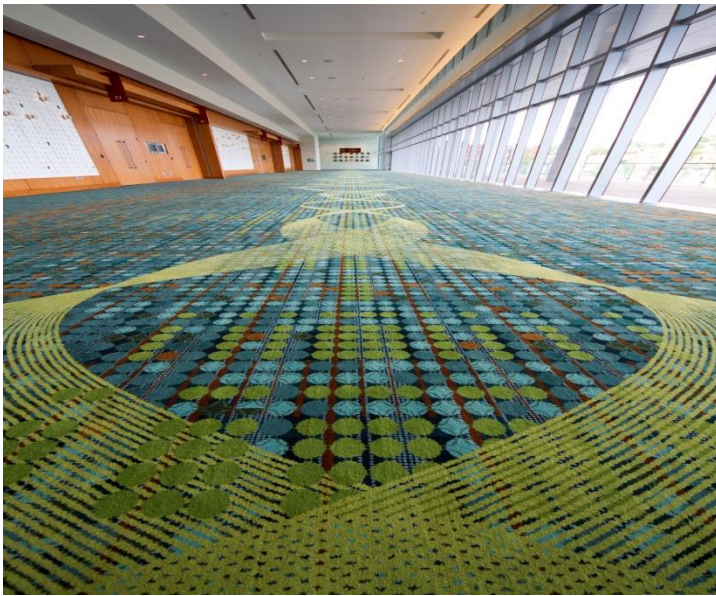


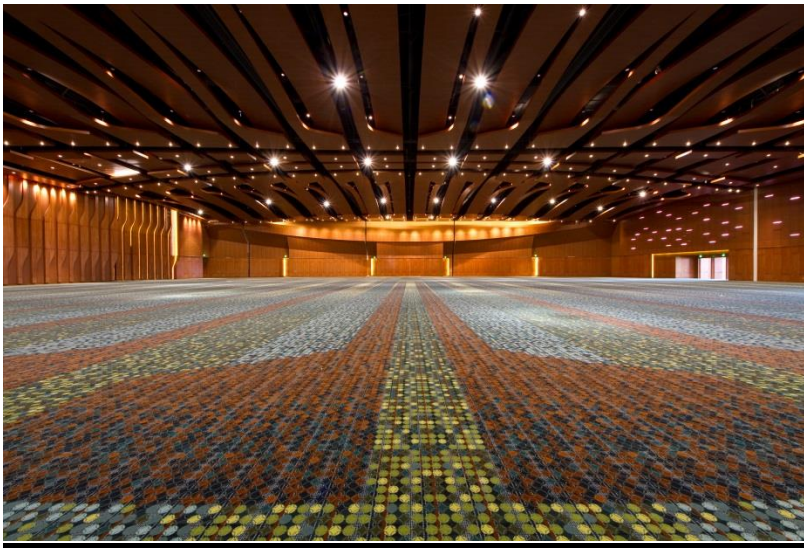
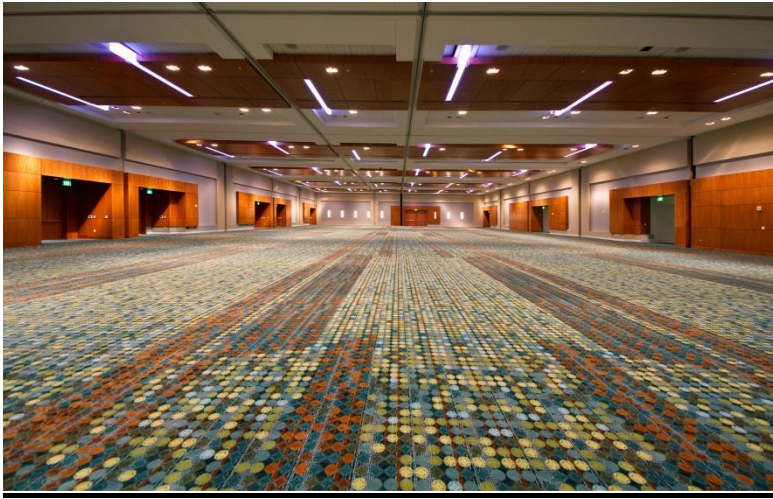
**EXHIBIT D
CLEANING SPECIFICATIONS**

<http://www.nashvillemusiccitycenter.com/rfp-101-2016-housekeeping-services>

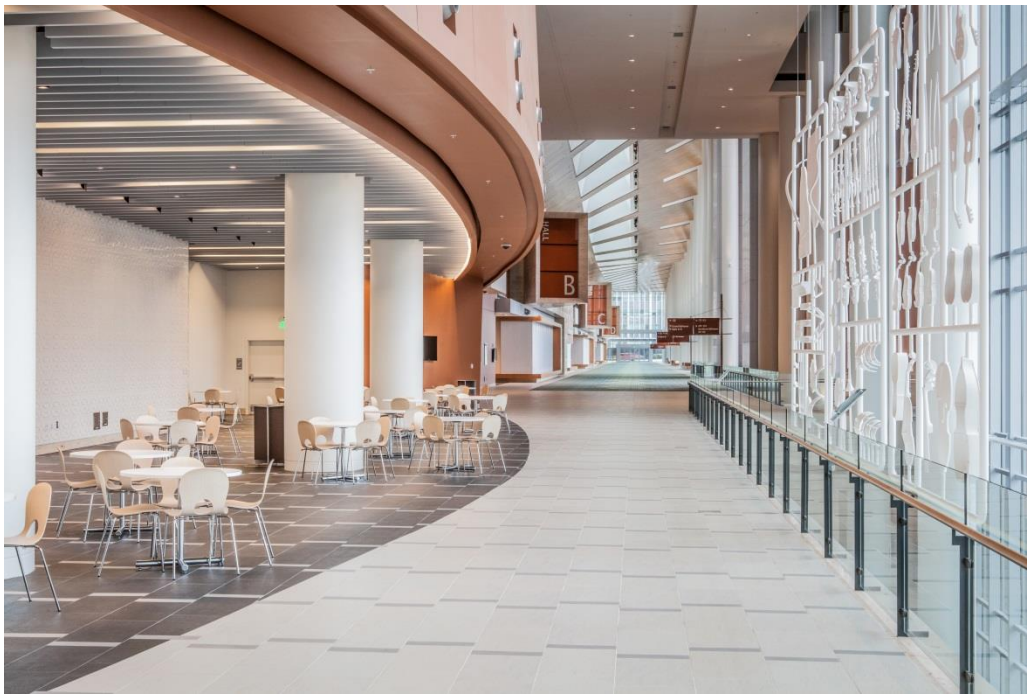
**Please see example photos below:
These photos are to be used as a general guide only**

Carpet Photos:





Tile Photos:



Fabric Wall Photos:

