



To: All Prospective Bidders

From: Purchasing/DBE Department

Date: November 9, 2018

Subject: Amendment #1

RFP#: 105-2018: Legal Services for the Music City Center

Amendment:

The following language in the referenced RFP has been updated:

1. Section II) SCOPE OF SERVICES – Part A: Scope Detail, *Bullet Point 1*
Review, Draft and Negotiate contracts (including working with the VP of Sales or designee on sales contracts).
2. Section III) DIVERSITY PLAN – Paragraph 1
It is the policy of the Authority to assist minority, women, small, and service-disabled veteran-owned business enterprises in learning how to do business with the Authority. Furthermore, proposers are encouraged to maximize the usage of minority, women, small, and service-disabled veteran-owned businesses with respect to this scope. The goal for this contract is 20% DBE participation.
3. Evaluation Criteria: Tab 6) Diversity Plan
Proposer will need to explain how they plan to commit in using minority, woman, small business and service-disabled veteran-owned businesses in its business plan and to ensure that 20% or more of its services be made from minority, woman, small business and service-disabled veteran- owned businesses. (Please See Section III and IV for full details on Diversity Plan and Requirements).